

As an international cooperation enterprise for sustainable development with worldwide operations, the German government owned Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH operates on behalf of German Ministries, the governments of other countries and international clients. GIZ has a record of more than 60 years working in Thailand.

Project Manager in Training and Capacity Development

The Academy for International Cooperation (AIZ) is GIZs corporate academy. It is the centre of excellence of GIZ for learning and offers annually more than 300 training courses in Germany, Bangkok and abroad. The Academy offers broad range of learning opportunities and specific learning concept that help our participants to develop the competencies they need in their respective field of work in sustainable development and international cooperation. We offer training for all GIZ staff members, partners of GIZ projects and programmes worldwide and other actors in development and international cooperation.

In 2017, GIZ has launched AIZ in Bangkok as the hub for Asia & the Pacific. AIZ Bangkok provides access to high-quality learning services by bringing together know-how from Germany's decades of experiences in international development cooperation, the regional expertise as well as the current global trends. We also support GIZ projects & programme in designing and implementing measures for strategic skills development and learning, to ensure long-term capabilities and sustainable results. Our training and learning platforms focus on essential topics that enable people to make changes – e.g. leadership, management, advisory, communication, methodology and didactic and other sectoral topics. Our learning process focuses on the three aspects that together make up people's competencies - their knowledge, their skills (their actions) and their attitudes. We provide learning space in various format such as face to face, virtual or blended.

Our unit working approach follows the principle of “cooperation & leadership” by fostering co-creation within team and beyond, promoting cooperation in diversity, applying adaptive leadership and always encouraging everyone to experiment and innovate. We are looking for a passionate and experienced learner & enabler to make AIZ Bangkok a stronger learning partner for those shaping better future around the world.

Responsibilities:

Portfolio and Project Management

- independently manage the assigned training portfolio and capacity development projects in accordance with AIZ Bangkok strategy, order/objectives agreed with the clients and team agreement. The training portfolio & projects may serve various sectors e.g. climate change, energy, vocational education, urban development and require multi-disciplinary approach by blending the technical/sectoral and process/learning know-how
- manage experts, trainers, facilitators and resource persons – including developing and maintaining pools of expertise and resources
- design, manage, prepare and implement training courses and capacity development projects in a results-oriented approach and produces results e.g. training concept, offer/proposal, work plan, training plan, promotional/communication materials, training report etc.
- manage the budget and financial results for the training and projects under their portfolio

Advisory Services and Facilitation

- provide professional advice on learning didactic, process and methodology toward effective capacity development measures that support our stakeholders/clients goal – this include GIZ colleagues, consultants, prospective training participants
- design and facilitate training courses or workshops in both face to face and virtual form as required – especially ones under their responsible portfolio

Training Quality Improvement and New Training Product Development

- assure the quality improvement of their training portfolio e.g. work as facilitator/co-trainer in the training under their portfolio to better advice and improve the quality, comment/feedback on improvement with trainer/expert and clients, observe and follow up on the training results and improvement measures

- actively study the trends, build up network of training expertise, experiment new ideas & innovation and expand pools of trainers/consultants to further improve AIZ learning/capacity development offers within their portfolio
- manage training need analysis, develop strategy for further portfolio development and develop new training products in relevant topics through format that enable more results and impact

Knowledge Management and Strategy Development

- integrate results and experience into teamwork and the work of all relevant groups and supporting further development of AIZ Bangkok through strategic development and innovative projects
- perform other duties and initiate new actions for team results following adaptive leadership principles

Qualifications:

- degree in an area related to social science, organizational development, project management, governance, public administration, development studies or other related fields.
- 5 years' professional experience in capacity development, organizational development and/or sustainable development, at least 3 years' experience in a comparable position
- 3 years of practical/on-the-ground professional experiences in developing and managing training & capacity development measures in one of fields of leadership, management, cooperation & communication or other topics essential to sustainable development and international cooperation
- sound understanding and experience in results-oriented management, organizational capacity development, didactic and methodology in training/workshop setting, facilitation and moderation techniques and process consulting & system thinking
- excellent command of Thai and English and able to communicate effectively under different context
- experience in conducting virtual learning with practical skills of using the tools for virtual/on-line learning such as Microsoft Team and others and with good working knowledge of ITC technologies and computer applications (MS Office)
- conceptual thinking skills and able to structure and communicate ideas effectively
- excellent management and organisational skills while flexible & adaptive for our VUCA world
- a team player with adaptive leadership skills – embrace the success of team and enjoy supporting other to be successful
- be a facilitator by nature - enjoy embracing diverse ideas and facilitating for mutual goals and benefits
- passionate learner, welcome challenges and ready to upskill by the task to be performed

This will be a fixed-term contract, starting as soon as possible and running until December 2023. There is a high possibility of continuing beyond this date. Quality training and personal development measures are offered to the Project Manager with challenging opportunities for them to learn new tasks and obtain new skills.

Please submit your application and CV to chattayada.pattaragulwanit@giz.de. The deadline for applications is Friday 30 April 2021. Only shortlisted candidates will be contacted. GIZ Thailand is an equal opportunity employer and actively encourages gender diversity within the company and operations.

GIZ Office Bangkok

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